



# KITITAS COUNTY

## DEPARTMENT OF PUBLIC WORKS

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### MEMORANDUM

**TO:** All Staff  
**FROM:** Public Works Plan Review Team  
**DATE:** April 23, 2026  
**SUBJECT:** BL-26-00005 Mattson

<b>ACCESS</b>	<ol style="list-style-type: none"> <li>1. An approved access permit shall be required from the Kittitas County Department of Public Works prior to creating any new driveway access or altering an existing access.</li> <li>2. RV-18-00010 included construction of private road as shown on the face of Segregation Bk38 Pg32 prior to issuance of a Building Permit.</li> <li>3. Road Certification is required for road serving 4 or more parcels.</li> <li>4. Road shall be named according to the Kittitas County Private Road Naming and Signing Standards.</li> <li>5. Maintenance of driveway approaches shall be the responsibility of the owner whose property they serve. The County will not maintain accesses.</li> <li>6. Any further subdivision or lots to be served by proposed access may result in further access requirements. See Kittitas County Road Standards.</li> </ol> <p>In addition to the above-mentioned conditions, all applicable Kittitas County Road Standards apply to this proposal. Access is not guaranteed to any existing or created parcel on this application. (RC)</p>
<b>ENGINEERING</b>	Except as exempted in KCC 14.05.060, no grading or filling upon a site involving more than one hundred (100) cubic yards shall be performed without a grading permit from the County Engineer or Public Works designee (KCC 14.05.050). An application for grading in excess of five hundred (500) cubic yards shall be accompanied by an engineered grading plan (KCC 14.05.080). (CBP)
<b>SURVEY</b>	As the application does not contain a survey map, comments are herein reserved until final submittal. (JT)
<b>TRANSPORTATION CONCURRENCY</b>	No Transportation Concurrency requirement for this project. (RC)
<b>FLOOD</b>	No comments. (SC)
<b>WATER MITIGATION/ METERING</b>	No comments. (SC)
<b>AIRPORT</b>	This project is not located within Airport Overlay Zone. (RC)

Please contact Kittitas County Public Works (509) 962-7523 with any questions.